

Minutes

Kingston Fire District
Board of Wardens Meeting
25 September 2014

Present: Wardens Donald Cobb, Sandra Koerner, Elizabeth McNab, Vincent Rose and Ina Sciabarrasi. Also, present were, Treasurer Carleen Lefebvre, Tax Collector Linda Mendillo, Stephen Baker - Director of Public Safety & Emergency Management URI, Chief Nathan Barrington, Deputy Chief Christopher DeGrave and District Manager Jodi Hall.

Absent: DC Thomas Reed

Call to Order: President Cobb called the Board of Wardens Meeting to order at 6:34 p.m.

Information/Comments/Questions from the Public: There was no one present from the public. There were no questions or comments.

Approval of Minutes:

Motion: Rose made and Sciabarrasi seconded a motion to accept Minutes from the Wardens Meeting on 08/28/14.

The minutes were reviewed. There were no further questions.

The motion passed unanimously. Cobb and McNab abstained as they were not at the meeting.

Tax Collector's Report:

Motion: Koerner made and McNab seconded a motion to accept the Tax Collector's Report.

Mendillo presented the Tax Collector's Report. She up-dated Board on the properties going to tax sale which is scheduled for Thursday, November 13, 2014. There is only 1 property left on the tax sale list. She is continuing training and working with Vision Government Solutions with the new tax software. The Board reviewed the report. There was no further discussion or questions.

The motion passed unanimously.

URI Report:

Motion: Rose made and Sciabarrasi seconded a motion to accept the URI Report.

Baker presented the URI Report. Cobb asked about hearing on the news that URI will be giving land for a hotel. Barrington and Mendillo wanted to know if it will be taxable, who will govern over plan reviews. It was asked that this be put on the Agenda for the next Finance Committee meeting. The Board reviewed the report. There was no further discussion or questions.

The motion passed unanimously.

Chiefs' Report:

Motion: McNab made and Koerner seconded a motion to accept the Chiefs' Reports.

Barrington gave a verbal report and presented Reed's report as he was not present but did provide a report. Barrington informed the Board of the following: He did speak with the reporter from the South County Independent regarding the Pizza Fund Raiser but it has not appeared in the paper yet. He sent a letter to Senator Sosnowski regarding the construction on Rte 108 regarding the issue of not having enough room for emergency vehicles to pass. He is meeting with Chief Vespia and Acting Chief Carney to discuss road closures. He filed a complaint with Chief Vespia with regard to the dispatch call for an accident in which there was a 7 minute delay before Rescue 6 was dispatched. The burning permit process is being looked at and revamped. UFD has had issues with people burning to close to other peoples propertied and the height of the fires. We have had a couple of false/malicious calls on campus and we are working with Director Baker and billing for the calls. There was a small kitchen fire in one of the dorms which was put out with a fire extinguisher. We were called to check on it. The threshold on the detectors may be too high. We will be hiring the per diem help we have in the past to help out in the office with the taxes and filing. The Southern Fire League is discussing the Accident and Sickness policy and we are not sure how it will increase at this time. The LePage lawsuit is postponed from October 2014 to March 2015. Barrington then reviewed the report with Board that was provided by Reed. Cobb asked when the warranty runs out on R6. Barrington said it depends on which part, 1 year but the paint is a lifetime warranty. DeGrave informed the Board that the issues were documented prior to the 1 year warranty. DeGrave presented his report to the Board. Barrington added that the CDL physicals were done. The Board reviewed the reports. There were no further questions.

The motion passed unanimously.

Treasurer's Report:

Motion: Rose made and Sciabarrasi seconded a motion to accept the Treasurer's Report.

Lefebvre presented the Treasurer's Report. The Board reviewed the report. There was no further discussion or questions.

The motion passed unanimously.

Finance Committee up-date/report: The Finance Committee met on 09/18/14. Sciabarrasi reviewed the Draft Minutes from the meeting with the Board. Barrington asked Mendillo to discuss the tax rate. She informed the Board that the tax rate that was set at the August meeting was based on wrong numbers and Beasley, the Tax Assessor, redid the report and based on those numbers the tax rate should be set lower. A Wardens Meeting to set the tax rate was set for October 16, 2014 at 6:30 p.m.

Next meeting:

- October 23, 2014 at 9:00 a.m.

New Business:

- **Policies to review for Posting:** There were no policies to review for posting. No motions were made.
- **SOGs to review:** There were no SOGs to review.

Old Business:

Use of Fire Station by external groups: The revised policy, 10-008 Utilization of the Fire Station for Social Functions was presented to the Board.

Motion: Rose made and Sciabarrasi seconded a motion to post the policy.

The Board reviewed the policy. There were no further questions or comments.

The motion passed unanimously.

Communications: There were no communications. No motions were made.

Information:

Next Meetings:

- September 25, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- October 23, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- November 13, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- December 11, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting

Adjournment:

Motion: Rose made and Koerner seconded a motion to adjourn the meeting.

The meeting was adjourned at 7:46 p.m.

The motion passed unanimously.

Respectfully submitted,

Jodi Hall
District Manager